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Reg. No. : 15921811053

Name : Ayush Anshad

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Third Semester B.Com. Degree Examination, January 2023.

First Degree Programme under CBCSS

Language Course English

EN 1311.2 : BUSINESS ENGLISH

(2019 Admission Onwards)

Time : 3 Hours

Max. Marks : 80

- I. Answer **all** questions, each in a word or sentence.
1. Who authored the essay 'facebook is making us Miserable'?
2. What is the purpose of business reports?
3. What are the factors to be included in an agenda?
4. What is listed under 'Apologies' in the minutes of meetings?
5. What does the abbreviation ROI stand for?
6. Give a tip you could recommend to promote a business.
7. Write the full form of CV.
8. Differentiate between interviewee and interviewer.
9. Create a tagline for promoting the sales of a mobile phone.
10. What are the physical preparations to be made for an interview?

(10 × 1 = 10 Marks)

P.T.O.



II. Answer **any eight**, each in a short paragraph not exceeding **50** words.

✓ 11. Discuss some interview etiquettes.

12. What are the factors to be kept in mind while drafting a cover letter?

13. How will you begin a letter seeking permission for leave stating a reason?

14. What are the things to avoid in minutes?

✓ 15. Write any two frequently asked questions in an interview.

✓ 16. What are some of the things not recommended during an interview?

✓ 17. What qualities of leadership did JRD Tata possess?

18. How will you begin an appointment letter to a candidate selected for a job?

19. Suggest a few tips to write a good report.

✓ 20. How will you tackle a question like 'why did you quit your previous job'?

21. What according to Arthur Helps does the love of truth do to a man?

22. What are the different ways in which you can boost the morale of your employees?

✓ 23. How is facebook impacting the lives of business people?

✓ 24. Suggests some tips on writing minutes of meetings.

✓ 25. Write some do's and don't's while drafting an e-mail.

✓ 26. What is the 'Comparing Trap' that Tom DeLong describes in his book 'Flying Without a Net'?

**(8 × 2 = 16 Marks)**



III. Answer **any six**, each in paragraph not exceeding **100** words.

27. Mention the sequence in which information should be presented in a resume.
28. ✓ As an intern at Myglam Ltd. Write an e-mail to your internship project manager about an innovative sale technique that you can pioneer in order to increase the sales of cosmetics produced by the company.
29. ✓ Write a letter of complaint to the Mayor of your corporation complaining about the indiscriminate dumping of waste in your locality.
30. Mention any four frequently asked questions about your qualities.
31. ✓ What are the key points you will include in an ad for washing powder?
32. What does Narayana Murthy say about the Indian spiritual tradition?
33. Write a short note on the checklist for interviewers.
34. What is a subject line?
35. ✓ Describe Sudha Murthy's experience at Telco's Pimpri office interview.
36. ✓ Who is N.R. Narayana Murthy?
37. ✓ Write a few tips on preparing for interview.
38. List some questions the interviewer may ask on your skills.

(6 × 4 = 24 Marks)

IV. Answer **any two**, each in about **300** words.

39. You are Krishna Kumar/Seema Chopra applying for the post of Business Development Manager in Atlas solutions Pvt. Ltd., a leading software company. Prepare a resume.
40. Draft an e-mail notice as Mr. Sooraj Kapoor, general manager, High Tech Fashions to the employees of the firm regarding an urgent business meeting. Include the agenda and also prepare the minutes of the meeting.



41. What are the life lessons the various events have taught N.R. Narayana Murthy?
42. Your college administration would like to improve the facilities available in the college canteen. They require a report from you so that they can take suitable decisions. Plan and draft a report on "Improving canteen facilities in our college".
43. What are Daniel Gulati's observations on social networking sites?
44. Prepare a cover letter for the resume of accounts manager at Zenith super systems advertised in the Hindustan Times.

**(2 × 15 = 30 Marks)**

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P – 3991

Reg. No. : .....1592184028

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Third Semester B.Com. Degree Examination, January 2023

First Degree Programme Under CBCSS

Core Course

CO 1343/CC 1344 : COMPANY ADMINISTRATION

(2019 Admission Onwards)

Time : 3 Hours

Max. Marks : 80

SECTION – A

Answer **all** the questions in **one** word or to a maximum two sentences each. **Each** question carries **1** mark.

1. State the meaning of Quorum for a meeting.
2. Who are entitled to apply for Compulsory Winding Up?
3. What is Corporate Veil?
4. State the meaning of Minutes of a Company Meeting.
5. Who is a Promoter?
6. What is Subscription Clause?
7. What is Statutory Meeting?
8. What is Articles of Association?

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9. What is Small Company?
10. What is Companies Limited by Guarantee?

(10 × 1 = 10 Marks)

### SECTION – B

Answer **any eight** questions in not exceeding one paragraph each. **Each** question carries **2** marks.

11. Describe the impact of CSR on the functioning of a company.
12. Describe characteristics of Holding Company.
13. Explain the importance of notice of a company meeting.
14. Explain the contents of petition for Winding Up.
15. What is a resolution?
16. What are the requisites for convening a valid meeting?
17. What are the circumstances in which extraordinary meeting are held?
18. Explain role and functions of a Independent Director.
19. In which circumstances a corporate veil can be lifted by the court?
20. Explain Liability clause of Memorandum of Association.
21. What are the documents to be submitted for Registration?
22. Explain advantages of Public Company.
23. Describe the meaning of Annual Return.
24. Explain different types of company on the basis of control.
25. Describe the importance of Table F.
26. Explain Certificate of Incorporation.

(8 × 2 = 16 Marks)



## SECTION – C

Answer **any six** questions in about **120** words each. **Each** question carries **4** marks.

27. Explain Powers and Duties of Company Liquidator in Compulsory Winding Up.
28. Explain the role of Secretary in a Company.
29. What are the Provisions of Companies Act 2013 towards Corporate Social Responsibility?
30. Describe the procedure followed in Compulsory Winding Up.
31. Explain the purpose of Statutory Meeting and also the legal provisions relating to Statutory Meeting.
32. What do you mean by Minutes? Explain legal provisions regarding minutes of Company Meeting.
33. Explain the procedure of obtaining Directors Identification Number.
34. Difference between Private Company and Public Company.
35. Explain the various contents of Articles of Association.
36. Explain Doctrine of Indoor Management and its exceptions.
37. What are the special privileges available to Private Companies?
38. Define OPC and its characteristics.

**(6 × 4 = 24 Marks)**

## SECTION – D

Answer **any two** questions not exceeding 4 pages each. **Each** question carries **15** marks.

39. Explain the term Memorandum of Association and its different clauses in detail.
40. Explain different Modes of Winding UP of Companies.



41. Explain the term Corporate Social Responsibility and arguments in favour of and against the concept CSR.
42. Explain Company Meeting and its Classification.
43. Explain various types of Companies.
44. Define Company as per Companies Act 2013. Discuss characteristics of a company.

**(2 × 15 = 30 Marks)**

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P – 3992

Reg. No. : .....

Name : .....

**Third Semester B.Com. Degree Examination, January 2023**

**First Degree Programme Under CBCSS**

**Core Course :**

**(Commerce/Commerce and Tax Procedure and Practice/Commerce and  
Hotel Management and Catering/Commerce and Computer  
Application/Commerce and Tourism and Travel Management)**

**CO 1342/CX 1342/TT 1342/HM 1342/CC 1343 : ADVANCED FINANCIAL  
ACCOUNTING**

**(2019 Admission Onwards)**

Time : 3 Hours

Max. Marks : 80

**SECTION – A**

Answer **all** questions in **one** or **two** sentences each. Each carries **1** mark.

1. What is consignment?
2. Who are the parties in consignment accounting?
3. Why joint ventures are needed?
4. What are the disadvantages of joint ventures?
5. In dissolution of firm, what is the journal entry to be passed for recording transfer of profit on realisation?
6. When a firm is compulsorily dissolved?

P.T.O.



7. What are the objectives of Branch Accounting?
8. In Branch accounting, what are dependent Branches?
9. Why apportionment of expenses needed in departmental accounts?
10. In department accounts, how expenses incurred specifically for a particular department are treated?

(10 × 1 = 10 Marks)

### SECTION – B

Answer any **eight** questions in not exceeding one paragraph. Each question carries 2 marks.

11. How Credit Sales Accounting takes place in books of Consignor? When Del Credere Commission is given?
12. How stock is valued in consignment accounting?
13. Usha sent goods costing Rs. 75,50,000 on consignment basis to Gayathri on 1.2.2015 @ 8.5% commission, Rs. 8,25,000 was spent on transportation by Usha. Gayathri spent Rs. 5,25,000 on unloading. 80% of the goods received were sold for Rs. 90,00,000, 10% of the goods for Rs. 10,00,000 and the balance was taken over by Gayathri @ 10% below the cost price. She has sent a demand draft to Usha for the amount due show in Usha's Books. Prepare Gayathri's Account.
14. A and B enter into joint venture sharing profit  $\frac{3}{5}^{\text{th}}$  and  $\frac{2}{5}^{\text{th}}$ . A is to purchase timber in Madhya Pradesh and forward it to B in Delhi. A purchases timber worth Rs. 10,000 and pays Rs. 1,000 as expenses. B received the consignment and immediately accepted A's draft for Rs. 8,000. A gets the bill discounted for Rs. 7,850. B sold the timber for Rs.16,000. He had to spend Rs.350 for fire insurance and Rs.300 for other expenses. Under the agreement he is entitled to a commission of 5% sales. Give joint venture account in the books of A.
15. What is the nature of Co-venturer's Account?
16. What are the differences between Joint Venture and Consignment?
17. What was the decision in Garner vs. Murray Case?



18. At the time of Dissolution, what is the liability of a retiring partner and the estate of a deceased partner in relation to debts contracted by the partnership firm?
19. Which are the two methods of preparing capital account in a partnership firm?
20. What are the objectives of departmental accounts?
21. What is the nature of a branch account?
22. How petty cash is treated in Branch account?
23. What is the nature of Branch stock Account?
24. What is the nature of Goods sent to Branch Account?
25. Journalise the following transactions in the books of the Head office.
  - (a) Goods returned by Thane Branch on 28<sup>th</sup> March, worth Rs. 10,000 to its Head Office not received by the head office upto 31<sup>st</sup> March.
  - (b) Goods worth Rs. 20,000 sent by the Head Office to its Coimbatore Branch on 29<sup>th</sup> March, were received on 3<sup>rd</sup> April following.
  - (c) Rs. 50,000 remitted by Coimbatore Branch to Head Office on 28<sup>th</sup> March was received on 4<sup>th</sup> April.
26. Which are the methods of preparing departmental accounts?

**(8 × 2 = 16 Marks)**

### SECTION – C

Answer any **six** questions. Each question carries **4** marks.

27. The Bombay Mills Ltd. of Bombay consign goods to their Calcutta agent goods worth Rs. 10,000. They pay charges freight and insurance on the consignment amounting to Rs. 650. The goods were received in Calcutta and in due course the account sales was received as showing sales Rs. 14,000/-. Prepare consignment account in the books of Bombay Mills Ltd. The following expenses are incurred. Godown rent Rs. 70, insurance Rs. 80, Sundry charges Rs. 18; Commission amounts Rs. 700.



28. Sree Traders of Gujrat purchased 10,000 sarees @ Rs. 100 per saree. Out of these 6,000 sarees were sent on consignment to Nirmala Traders of Kolkata at the selling price of Rs. 120 per saree. The consignor paid Rs. 3000 for packing and freight. Nirmala Traders sold 5000 sarees @ Rs. 125 per saree and incurred Rs. 1,000 for selling expenses and remitted Rs. 5,00,000 to Gujrat on account. They are entitled to a commission of 5% on total sales plus a further of 25% commission on any surplus price realized over Rs. 120 per saree. 3,000 sarees were sold at Gujrat @ Rs. 110 per saree. Owing to fall in market price, the value of stock of saree in hand is to be reduced by 5%. You are required to prepare Nirmala Traders Account.
29. What are the advantages and disadvantages of consignment business?
30. John and Smith entered into a joint venture business to buy and sale garments to share profits or losses in the ratio of 5 : 3. John supplied 400 bales of shirting at Rs. 500 each and also paid Rs. 18,000 as carriage & insurance. Smith supplied 500 bales of suiting at Rs. 480 each and paid Rs. 22,000 as advertisement and carriage. John paid Rs. 50,000 as advance to Smith. John sold 500 bales of suiting at Rs. 600 each for cash and also all 400 bales of shirting at Rs. 650 each for cash. John is entitled for commission of 2.5% on total sales plus an allowance of Rs. 2,000 for looking after business. The joint venture was closed and the claims were settled. Prepare Joint Venture Account.
31. X and Y entered into Joint Venture to sell a consignment of timber sharing profits and losses equally. X provides timber from stock at mutually agreed value of Rs. 50,000. He pays expenses amounting to Rs. 2,500. Y incurs further expenses on cartage, storage and colliage of Rs. 6,500 and receives cash for sales Rs. 30,000. He also takes over goods to the value of Rs. 10,000 for his own use. At the close, X takes over the balance stock in hand which is valued at Rs. 11,000. Pass Journal Entries to record the above transactions in the books of X.
32. Which are the different ways in which dissolution of firm may take place?
33. On Dissolution of firm, what is the journal entry payment of realisation expenses in the following cases (a) When some expenses are incurred and paid by the firm in the process of realisation of assets and payment of liabilities (b) When realisation expenses are paid by a partner on behalf of the firm (c) When a partner has agreed to bear the realisation expenses?



34. Sita, Rita and Meeta are partners sharing profit and losses in the ratio of 2 : 2 : 1. Their balance sheet as on March 31, 2017 is as follows :

Balance Sheet of Sita, Rita and Meeta as on March 31, 2017

Liabilities		Amount	Assets		Amount
		(Rs.)			(Rs.)
General reserve		2,500	Cash at bank		2,500
Creditors		2,000	Stock		2,500
Capitals :			Furniture		1,000
Sita	5,000		Debtors		2,000
Rita	2,000		Plant and Machinery		4,500
Meeta	1,000	8,000			
		12,500			12,500

They decided to dissolve the business. The following amounts were realised : Plant and Machinery Rs. 4,250, Stock Rs. 3,500, Debtors Rs. 1,850, Furniture 750. For the service Sita is paid Rs. 60. Creditors paid 2% less. There was an unrecorded assets of Rs. 250, which was taken over by Rita at Rs. 200. Prepare Realisation account.

35. Salt Lake Ltd. Kolkata invoice goods to its branch at Delhi at a profit of 25% on cost. Prepare Branch Stock Account under Double Column from the following particulars :

Particulars	Amount	Particulars	Amount
	Rs.		Rs.
Opening stock (invoice price)	20,000	Normal loss (invoice price)	1,000
Goods sent to branch (...)	1,20,000	Pilferage of stock (...)	2,000
Goods return to H.O. (...)	5,000	Cash sales	97,000
Goods lost in transit (...)	5,000	Closing stock (...)	30,000



36. Which are the different journal entries to be passed in the book of Head office, in the case of independent branches?
37. How the following expenses apportioned in departmental accounts (a) Expenses on purchase (b) Expenses on sales (c) Expenses on building (d) Expenses on machines?
38. How inter-departmental transfers are dealt with in department accounting?

(6 × 4 = 24 Marks)

SECTION – D

Answer any **two** questions. **Each** question carries **15** marks.

39. Ram of Patna consigns to Shyam of Delhi for sale at invoice price or over. Shyam is entitled to a commission @ 5% on invoice price and 25% of any surplus price realized. Ram draws on Shyam at 90 days sight for 80% of the invoice price as security money. Shyam remits the balance of proceeds after sales, deducting his commission by sight draft. Goods consigned by Ram to Shyam costing Rs. 20,900 including freight and were invoiced at Rs. 28,400. Sales made by Shyam were Rs. 26,760 and goods in his hand unsold at 31<sup>st</sup> Dec represented an invoice price of Rs. 6,920. (Original cost including freight Rs. 5,220). Sight draft received by Ram from Shyam upto 31<sup>st</sup> Dec was Rs. 6,280. Others were in- transit. Prepare necessary any Ledger Accounts.
40. Bharat and Sujit joined together as co-ventures for equal share in profits through sale of television cabinets. On March 31, 2015. Bharat purchased 2,000 cabinets at Rs. 1,250 each for cash and sent 1,500 of these to sujit for sale, the selling price of each being Rs.1,300. All the cabinets were sold by April 30, 2015 by both and the proceeds collected. Each venturer recorded in his books only those transactions conducted by him, final profit and loss being ascertained through a Memorandum joint venture Account. The expenses met by the venturer were : Bharat : Freight and insurance Rs. 12,000. Selling expenses Rs. 5,000. Sujit : Clearing charges Rs.1000. Selling expenses Rs. 12,000. Final settlement between the venturers took place on May 31, 2015. You are required to show : (a) joint venture with sujit A/c in the books of Bharat (b) Joint venture with Bharat A/c in the books of sujit; and (c) Memorandum joint venture Account.
41. Explain how the accounts are settled on dissolution of a firm.



42. Supriya and Monika are partners, who share profit in the ratio of 3:2. Following is the balance sheet as on March 31, 2020.

Balance sheet of Supriya and Monika as on March 31, 2020

Liabilities	Amount	Assets	Amount
	(Rs.)		(Rs.)
Supriya's capital	32,500	Cash at bank	40,500
Monika's capital	11,500	Stock	7,500
Sundry creditors	48,000	Sundry debtors	21,500
General reserve	13,500	Less : Provision for doubtful debts	500
		Fixed assets	36,500
	<u>1,05,500</u>		<u>1,05,500</u>

The firm was dissolved on March 31, 2020. Close the books of the firm with the following information : (a) Debtors realised at a discount of 5%, (b) Stock realised at Rs.7000, (c) Fixed assets realised at Rs.42,000, (d) Realisation expenses of Rs. 1,500, (e) Creditors are paid in full. Record necessary journal entries at the time of dissolution of a firm.

43. Which are the different methods of branch accounting?
44. Salt Lake Corporation presented the following trial balance on 31.03.2013 to the H.O. at New Delhi.

Particulars	Debit Amount	Particulars	Credit amount
	Rs.		Rs.
Delhi H.O.	6,480	Sales	76,000
Stock 1.4.2012	12,000	Goods supplied to H.O.	12,000
Purchase	35,600	Creditors	3,700
Goods return from H.O.	18,000		
Salaries	3,000		
Debtors	7,400		
Rent	1,920		
Misc. Expense	940		
Furniture	2,800		
Cash at Bank	3,560		
	<u>91,700</u>		<u>91,700</u>



**Additional information :**

The branch account on H.O. books on 31.03.2013 stood at Rs. 920 (Debit). On 31.03.2013 the, H.O. forwarded goods to the value of Rs. 5,000 to the branch which are received on 3<sup>rd</sup> July. A cash remittance of Rs. 2,400 by branch on 29<sup>th</sup> March 2013, was received by the H.O. on 2<sup>nd</sup> April 2013. Closing Stock was valued at Rs. 5,400. Show the incorporation entries in the books of H.O. showing separate Branch Trading and Branch Profit and Loss Account, and Prepare Branch Account and Branch Balance Sheet also in H.O. books.

**(2 × 15 = 30 Marks)**

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**Third Semester B.Com. Degree Examination, January 2023**

**First Degree Programme under CBCSS**

**Complementary Course**

**CO 1331/CC 1331/HM 1331/CX 1331 : E-BUSINESS**

**(2019 Admission Onwards)**

Time : 3 Hours

Max. Marks : 80

**SECTION – A**

Answer **all** questions. Each question carries **1** mark.

1. What is meant by online media?
2. What is C2C model?
3. Which are the different online auction sites on the Internet? Give any two names.
4. In a E-Commerce project, what is the use of ERP software packages?
5. What are the benefits of E- business, to society at large?
6. Give two examples for ERP products.
7. What is Net banking?
8. What is meant by crowdfunding?

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9. Write the name of any two online publishers in India.
10. What is meant by online education?

(10 × 1 = 10 Marks)

SECTION – B

Answer any **eight** questions in not exceeding **one** paragraph. Each question carries **2** marks.

11. What are the disadvantages of B2C model?
12. Which are the different online entertainment providers in India?
13. What is the nature of Government-to Consumer (G2C) model?
14. What are the advantages of online auctions?
15. Distinguish between English auctions and Dutch auctions.
16. What are the limitations of e-societies?
17. What are the advantages of internet marketing?
18. How E-Procurement helps to reduce cost?
19. Which are the tools of e-SCM?
20. What is meant by electronic fund transfer?
21. What are the criticisms against e-governance?
22. Which are the different services offered by e-District in Kerala?
23. What are the services offered by e-filing website?



24. What are the unique benefits of e-book?
25. Write a nature of e-shopping.
26. What are the objectives of online education?

**(8 × 2 = 16 Marks)**

### SECTION – C

Answer any **six** questions in about **120** words each. Each question carries **4** marks.

27. What are the benefits of e-business to commercial enterprises?
28. What are the differences between traditional commerce and e-commerce?
29. What are the advantages of B2B Model?
30. Evaluate the advantages and disadvantages of C2C Model.
31. Which are the different types of e-societies?
32. Which are different phases in e-payment?
33. Which are the techniques of internet marketing?
34. Which are the different e-learning platforms in India?
35. Which are the steps towards building and running an online business?
36. What are the advantages of e-Governance?
37. Why e-learning assumes significance?
38. Which are the steps in e-filing of return?

**(6 × 4 = 24 Marks)**



## SECTION – D

Answer any **two** questions in not exceeding **four** pages each. **Each** question carries **15** marks.

39. Bring out the scope of e-tourism Applications.
40. Explain the Importance of e-commerce.
41. Explain the technological requirements for launching online business.
42. Evaluate the nature and features of e-tailing.
43. Write a detailed note on e-SCM.
44. Which are the different e-governance initiatives in Kerala?

(2 × 15 = 30 Marks)

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Third Semester B.Com. Degree Examination, January 2023

First Degree Programme Under CBCSS

Core Course

CO 1341/CC 1342 : ENTREPRENEURSHIP DEVELOPMENT

(2019 Admission Onwards)

Time : 3 Hours

Max. Marks : 80

SECTION – A

Answer **all** questions in a word or maximum of **two** sentences. Each question carries **1** mark.

1. Define Entrepreneur.
2. What is innovation?
3. Distinguish between capitalist and entrepreneurs.
4. What is business environment?
5. Enumerate two sources of project ideas.
6. What do you mean by project appraisal techniques?
7. Give any two advantages of project report.
8. Mention the principles of a good project report.
9. Name the major Techno parks operating in Kerala.
10. What is Bridge capital?

(10 × 1 = 10 Marks)

P.T.O.



## SECTION – B

Answer any **eight** questions (Not to exceed **one** paragraph each). Each question carries **2** marks.

11. Give any two social factors that hinder entrepreneurial growth.
12. Who is a fabian entrepreneur?
13. State the various functions of Entrepreneur.
14. What are the skills needed by an Entrepreneur?
15. What are the objectives of EDPs?
16. How project report prepared?
17. Mention any four institutional support subsidies available to entrepreneurs.
18. What are industrial estates?
19. What is rehabilitation of industries?
20. What are the key factors influencing the mobility of entrepreneur?
21. What do you mean by Micro enterprise?
22. What do you mean by finance mobilisation?
23. Mention the various criteria for selection of project.
24. What is venture capital?
25. What is SIDBI?
26. What is a project Report?

**(8 × 2 = 16 Marks)**

## SECTION – C

Answer any **six** questions. (Not to exceed **120** words). Each question carries **4** marks.

27. What are the characteristics of a project report?
28. Discuss briefly the role of entrepreneur in economic development.
29. Discuss the key aspects to be considered in the preliminary screening of investment decisions.



30. What are the recent developments in women entrepreneurship?
31. Discuss briefly the importance of entrepreneurship development.
32. Explain briefly the various inputs of an ED training programme.
33. What are the factors affecting project development?
34. Briefly explain the functions of KVIC.
35. What do you mean by profile preparation in project development?
36. Explain the need for incentives and subsidies in entrepreneurship development.
37. What are the entrepreneurial functions performed by an entrepreneur?
38. What is the role of MSME in economic development?

**(6 × 4 = 24 Marks)**

#### SECTION – D

Answer any **two** questions. (Not exceeding **four** pages) Each question carries **15** marks.

39. Discuss the factors affecting entrepreneurial growth.
40. What do you mean by industrial sickness? Discuss the causes and means of prevention of industrial sickness.
41. What contents of a project report?
42. What are the phases of EDP? Discuss some of the institutional support available to entrepreneurs in India.
43. What are industrial estates? What are the types of industrial estates and discuss the benefits of such facility to an entrepreneur?
44. What do you mean by feasibility study? What are the components of a feasibility study?

**(2 × 15 = 30 Marks)**



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**Third Semester B.Com. Degree Examination, January 2023**

**First Degree Programme under CBCSS**

**Elective Course :**

**Stream 2 – Co-operation**

**CO 1361.2 : PRINCIPLES OF CO-OPERATION**

**(2019 Admission Onwards)**

Time : 3 Hours

Max. Marks : 80

**SECTION – A**

Answer **all** questions in **one** or **two** sentences. Each question carries **1** mark.

1. Why co-operative societies are termed as voluntary associations?
2. Write any two similarities between co-operation and socialism.
3. Write any two similarities between a cooperative society and a company.
4. What is cooperative commonwealth?
5. Who are called Rochdale Pioneers?
6. Write any two features of Chinese Industrial Cooperatives.
7. Write any two characteristics of marketing cooperative societies in USA.
8. What is "LUR BRAND"?

P.T.O.



9. Write any two problems of dairy co-operatives in Kerala.
10. What is co-operative marketing?

(10 × 1 = 10 Marks)

#### SECTION – B

Answer any **eight** questions in not exceeding one paragraph. Each question carries **2** marks.

11. How do operative societies ensure equity in its functioning?
12. What are the social roles of cooperative societies?
13. What are the educational advantages of cooperatives?
14. What are the features of communism?
15. Write any two differences between co-operation and communism.
16. What is International Co-operative Alliance (ICA)?
17. Write a note on Karve Committee.
18. What are the cooperative values?
19. How does a cooperatives ensure democratic management?
20. Which are the different types of co-operative education, as envisioned in co-operative principles?
21. How does a cooperative society ensure 'Open Membership'?
22. What is the significance of the Japanese Consumers' Cooperative Union?
23. Which are the types of cooperative farming societies?
24. What are the problems of agro processing co-operatives?
25. Which are the types of cooperative marketing societies in India?
26. What is NAFED?

(8 × 2 = 16 Marks)



## SECTION – C

Answer any **six** questions. Each question carries **4** marks.

27. What are the objectives of co-operation?
28. What are the economic significance of cooperative societies?
29. What are the advantages and disadvantages of capitalism?
30. What are the features of sole proprietorship?
31. What are the differences between partnership and co-operative society?
32. What were the Rochdale principles of co-operation?
33. Write a note on co-operative movement in Britain.
34. What are the characteristics co-operative movement in Denmark?
35. What are the advantages of a cooperative processing society?
36. What are the functions of Dairy Co-operatives?
37. Explain the different types of cooperative societies offering long term credit in Kerala.
38. What are the objectives of co-operative marketing societies in Kerala?

**(6 × 4 = 24 Marks)**

## SECTION – D

Answer any **two** questions. Each question carries **15** marks.

39. Explain the features of Co-Operatives.
40. Explain the features, merits and demerits of socialism.
41. Explain the co-operative principles approved by ICA in 1995.



42. Explain the co-operative movement and its characteristics in Germany.
43. Explain the structure and characteristics of cooperative credit societies in Kerala, offering short term and medium term credit.
44. Explain the nature and characteristics of different types of Industrial co-operatives in Kerala.

**(2 × 15 = 30 Marks)**

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(Pages : 4)

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**Third Semester B.Com. Degree Examination, January 2023**

**First Degree Programme Under CBCSS**

**Elective Course /Core Course**

**CO 1361.5/CC 1345 : COMPUTER APPLICATION FOR PUBLICATIONS**

**(2019 Admission Onwards)**

Time : 3 Hours

Max. Marks : 80

**SECTION – A**

Answer **all** questions in **one** or **two** sentences each. Each question carries **1** mark.

1. What is OSS?
2. What is Latex?
3. What is format painter?
4. Name the tool used for finding synonyms and antonyms in Word.
5. How do you center text in a document In MS Word?
6. What will Ctrl+P key combination do?
7. How page number is inserted in a word document?
8. What is Gap tool in Adobe InDesign?
9. What is slide master?
10. What is slide show?

**(10 × 1 = 10 Marks)**

P.T.O.



## SECTION – B

Answer any **eight** questions in not exceeding one paragraph each. Each question carries **2** marks.

11. Is free software free of cost?
12. What is labelling in Latex?
13. Which command is used to make a title in Latex?
14. How comments are created in Latex?
15. What are lists used in Latex?
16. What is meant by navigation in a document?
17. What is mail merge?
18. What is the shortcut to move the insertion point to the beginning of the document?
19. What is drop cap?
20. How to delete pages from an InDesign document?
21. What is Adobe InDesign?
22. How do you view your presentation in full screen mode?
23. How you can insert online video in PowerPoint?
24. How can we recover deleted files in Latex using history view?
25. How is InDesign Used?
26. Who makes InDesign?

**(8 × 2 = 16 Marks)**



## SECTION – C

Answer any **six** questions in not exceeding **120** words each. Each question carries **4** marks

27. What are the disadvantages of open-source software?
28. What are the sectioning commands available in LaTeX?
29. What is Labelling in Latex?
30. Explain how to create a new document in MS Word?
31. Explain how to open an existing document in MS Word.
32. What are the different types of text alignment features in MS Word?
33. How to insert page number in word document?
34. What are the advantages of InDesign?
35. How to change the page panel view in InDesign?
36. What are the uses of slide sorter view in PowerPoint?
37. How to remove digital signatures from Word?
38. How to create a new presentation from a template

**(6 × 4 = 24 Marks)**

## SECTION – D

Answer any **two** questions in not exceeding **4** pages each. Each question carries **15** marks.

39. Explain how to insert image in a latex document using an example?
40. What are the formatting styles available in MS Word?



41. Discuss the procedure of creating and saving documents in Adobe InDesign.
42. Explain how the following actions can be done in MS PowerPoint.
43. Discuss the salient features and benefits of a Latex document.
44. Explain the creation of a new document using InDesign.

**(2 × 15 = 30 Marks)**